SICSA DATACENTER MANAGEMENT TEAM WEEKLY MEETING

Logistics

Time:	9:00 am
Date:	Monday, November 7th 2011
Attendees:	Gary Berridge, Alex Patton, John Irish
Meeting purpose	Provide update/progress report on activities for past two weeks
Facilitator	John Irish

Agenda

Item	Time	Agenda Item	Presenter
1	15 mins	Status report on Smartmatic/Deschamps partnership	Alex / Gary
2	10 mins	Update on discussions with Jon Carmichael	John
3	5 mins	Status report on Datacenter completion	Gary
4	5 mins	Status report on BNC discussions	Gary
5	15 mins	Review UDT Statement of work	All
5	10 mins	Other matters	All

Open Actions

No	Action / Discussion	Who	When	Status or comment
1.	Business Plan for Datacenter	J/A	12/5/11	Not Started
2.	Compare Datacenter specs w/ Smartmatic requirements	A		In progress
3.	List of service offerings and prices for Datacenter	J		In progress
4.	Proxim alternative to use of towers w/ price	G		In progress

Next Meeting (Nov 11th 2011) Details:

i. Report on Datacenter specs vs Smartmatic requirements – Alex
ii. Report on Datacenter service offerings and prices – John / Gary
iii. Update on Datacenter Business Plan – John
iv. Update on Datacenter Marketing Plan – John
v. Status report on Datacenter completion – Gary

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